

Chamber of Commerce Board of Directors
Meeting Agenda
Wednesday, April 19, 2023

I. Call to Order by Mark Ferguson at 12:03 p.m.

II. Roll Call –

Present – Mark Ferguson, Ryan Williams, Biridiana Bishop, Cindy Im, Jill Burtnett, Jamie Griffith, Jeff MacRunnel, Kelly Haman

Absent - Greg Little John

Others Present: Anna Woodward

I. Approval of Agenda – Anna requested the board add an item about a Midwest Panel proposal. Cindy Im made a motion to approve the agenda with the additional item, Jamie Griffith seconded.

Aye – 8 Nay – 0 Absent - 1

III. Approval of Last Meeting Minutes – February – Cindy Im motioned to approve, Jill Burtnett seconded.

Aye – 8 Nay – 0 Absent - 1

IV. Approval of Financials, Profit & Loss – Anna noted office supplies are combined with several line items and it looks high but includes subscriptions. Ryan motioned to approve, Jeff MacRunnel seconded.

Aye – 8 Nay – 0 Absent - 1

IV. Old Business

A. Building Updates

a. Upstairs Pack Out Vote –

b. HVAC Maintenance –

Aye – 8 Nay – 0 Absent - 1

c. West Wall Follow Up – Ryan reported that Westbrooke can come out and remove some steel to look at the wall to assess it and put the steel back up for \$2,500. The \$2,500 would have to come out of the reserve. Capital expenses are

not built into the budget. Mark Ferguson motioned to proceed with the assessment, Ryan seconded.

Aye – 8 Nay – 0 Absent - 1

- B. Enhance Hamilton County Fund Update** – Anna provided an update on establishing the fund. There are concerns about the deposit being too small and it is recommended the fund be established after the golf outing to see if we can increase the amount.

V. New Business

- A. Treasurer Update**– Jamie Griffith provided a treasurer’s update.

- B. JunqueFest Volunteer Schedule** – Anna distributed the schedule and requested volunteers sign up.

- C. Midwest Pano Virtual Tours** – Anna provided information about the Midwest Pano Virtual Tours organization, noting that they provide virtual tours. She noted they provide a commission if we can prospect this to members as part of their affiliate program and there is no cost to the Chamber to do so. Ryan made a motion to proceed with the program, Jeff seconded.

Aye – 8 Nay – 0 Absent - 1

- D. Director’s Report** – Discussion was had over the Downtown Assessment report. Biridiana Bishop provided an update to the group about the meeting between SSMID, Chamber and City that occurred last Friday. It was noted that each entity agreed to take the report before their respective boards to review and adopt. Jeff MacRunnel requested the board take action on the report at the May meeting so they had time to review it. Biridiana Bishop informed the board she would be reviewing the report with the City Council at the May 1, 2023 meeting. The board noted the report should be published on the Chamber website and made available to the public for feedback. Anna reviewed the Director’s report and provided an update on membership and staffing needs to the board.

- V. Adjourn** – Jamie Griffith motioned to adjourn at 1:03 p.m. and Jill Burtnett seconded.

Aye – 8 Nay – 0 Absent - 1