

# Webster City Chamber of Commerce Design Grant Program

## Program Statement

The intent of the Webster City Chamber of Commerce Design Grant Program is to strengthen the economic viability of Webster City by providing financial incentives for improving the appearance and structural conditions of its buildings. This program is intended to stimulate improvements in buildings throughout the community by providing cash reimbursements for façade and structural renovations, and for improved signage, lighting and awning treatments. It also represents the opportunity to preserve our community's heritage and to enhance the unique atmosphere that Webster City can provide.

## Description of Program

Webster City Chamber of Commerce has allotted dollars in their budget to use annually as cash incentives for Webster City merchants and property owners to complete renovation projects.

## Eligibility

Any retail or service business property owner or tenant, building property owners, nonprofits or organizations that are a contributing, current business member of the Webster City Chamber of Commerce is eligible. All applicants must be a member in good standing with the Webster City Chamber of Commerce for two (2) years prior to application. Any applicants that are currently non-members of the Webster City Chamber of Commerce may still apply and make payable two (2) years of membership prior to grant money distribution.

## How the Program Works

Complete the attached application and submit it to the Webster City Chamber of Commerce for the Chamber Board to approval. Once the work is complete you will need to submit copies of all receipts for reimbursement.

## How to Apply

Grant applications may be picked up at the Webster City Chamber of Commerce located at, 628 2<sup>nd</sup> Street, Webster City, IA 50595.

Return completed applications, design plans and paid sales receipts to the Webster City Chamber Commerce Office for approval by the Webster City Chamber of Commerce Board of Directors.

## Reimbursements

A 25% reimbursement will be given for exterior improvements including: awnings, masonry cleaning, masonry repair, paint, signage, and window repair and interior signage visible from exterior view.

A 10% reimbursement will be given for roof repairs, and exterior and window lighting.

All reimbursements are subject to \$800.00 cap per business, per year.

## Additional Notes

**All signage must comply with the Webster City Sign Ordinance. Applications will be on a first come first serve basis. There will be a maximum fund of \$2400.00 in the Grant fund per year.**

**Webster City Chamber of Commerce  
Design Grant Program**

**APPLICATION**

**Business Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**Does the applicant own the building?** \_\_\_\_\_ Yes \_\_\_\_\_ No If no, please provide a letter from the owner expressing approval of the proposed project.

**Describe the proposed project (use additional sheets if necessary):**

**Project Cost:**        \$ \_\_\_\_\_

**Provide cost breakdowns by major categories such as signs, awnings, painting, repair, carpentry, electrical, etc. (Attach separate sheets to the application, if needed)**

**Proposed completion date:** \_\_\_\_\_

**What is the existing use of the building?**

**Will the project proposal correspond with a change in the building's use?** \_\_\_\_\_ Yes \_\_\_\_\_ No, If yes, to what?

**Webster City Chamber of Commerce  
Design Grant Program**

**The project will involve the building's:**

\_\_\_\_\_ Front Façade                      \_\_\_\_\_ Rear Façade                      \_\_\_\_\_ Exterior Side Walls  
\_\_\_\_\_ Signage                              \_\_\_\_\_ Awnings                              \_\_\_\_\_ Other, explain

**Please attach a drawing or photo of the proposed project:**

To qualify for this grant, you must be a business member of the Webster City Chamber of Commerce in good standing for two (2) years. If you are a non-member of the Webster City Chamber of Commerce, you may qualify by paying two (2) years of membership in advance of grant disbursements.

**Are you currently a member of the Webster City Chamber of Commerce?**    \_\_\_\_\_ Yes    \_\_\_\_\_ No

**The undersigned applicant affirms that:**

The information provided is true and accurate to the best of my (our) knowledge.

I (we) have read and understand the conditions of the Webster City Chamber of Commerce Design Grant Program and agree to abide by its conditions and guidelines.

\_\_\_\_\_  
Printed name of applicant

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name of applicant

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

+++++

**For Office Use Only**

Design Grant Application approved by Webster City Chamber Board of Directors on \_\_\_\_\_.

**Webster City Chamber of Commerce  
Design Grant Program**