

Ribbon Cutting and Groundbreaking Request Form

Available Dates: Tuesday or Thursday

Available Times: 12:00 PM, or 4:00 PM

Out of respect to our volunteers and staff, the Chamber does not offer these services outside of normal business hours

Schedule with the Chamber office a minimum of 2 weeks in advance. Please confirm with the Chamber prior to inviting corporate guests or promoting event.

Send high quality (300 dpi) logo in .JPG format.

The Chamber will promote upcoming ribbon cuttings through various forms of social media one week prior and two weeks post event, including your company description, logo and pictures.

The Chamber will take photos for Chamber publications and may be requested for your use.

The Chamber will provide the ribbon and ceremonial scissors.

The Chamber will invite Chamber Members, Chamber Board as local City Officials upon your request (please select below).

Company Information

Company Name: _____

Contact Name: _____

Work Phone: _____ Cell Phone: _____

Email: _____

Address: _____ City: _____ Zip Code: _____

Describe your business in 2 sentences: _____

Description of Event: Grand Opening Open House Re-opening

Reason for Event: New Business New Location New Member Ground Breaking

Ribbon Cutting and Groundbreaking

Event Information

Today's Date: ___/___/___ Date Requested: ___/___/___ Time of Event (Start to Finish): _____

Exact Time to Cut Ribbon: _____ Joint Event: Yes No

I would like the Chamber to contact Chamber Members to attend my event. Yes No

I would like the Chamber to contact the Chamber Board to attend my event. Yes No

I would like the Chamber to contact Webster City Officials to attend my event. Yes No

Others you would like notified or invited to event: _____

For more information or questions, Please contact us at 515-832-2564